

STREETS & TRANSPORTATION COMMITTEE OPERATING RULES
AS OF OCTOBER 17, 2023

The MISSION of the Streets and Transportation Committee is to interface with and negotiate with the City of Los Angeles, businesses and developers on matters concerning the signage, sidewalks, streets, and traffic control measures and devices within the boundaries of West Hills.

This Committee consists of 10 members who are:

<u>Steve Randall</u>	<u>Faye Barta</u>	<u>Joan Trent</u>	<u>Jonathan Marvisi</u>
<u>Myrl Schreibman</u>	<u>Heidi Manning</u>	<u>Clarice Chavira</u>	
<u>Brad Vanderhoof</u>	<u>Bonnie Klea</u>	<u>Anthony Searce</u>	

A quorum consists of 6 members.

The Chair of this Committee is: Steve Randall.

All meetings, discussions, and communications pertaining to the business of this committee shall be conducted in compliance with the Brown Act.

For this committee, members must serve actively, defined as attending meetings, participating in and contributing to discussions and volunteering for tasks or assignments to support the committee's work.

Members of this committee shall be appointed or removed for cause by the Committee Chair.

Officers of this Committee are to be appointed by the Committee Chair.

This committee shall abide by the WHNC Code of Civility and the EmpowerLA Code of Conduct. These codes apply to all committee members and attendees, whether WHNC Board members or not.

The following operating rules may be amended at any regular meeting of the Committee by a majority vote of the members present, provided there is a quorum and possible Operating Rules action is on the agenda.

1. Clarice Chavira is the Secretary and shall be responsible for taking minutes.
2. Steve Randall is responsible for writing and posting the Agenda and posting of the minutes.
3. Voting privileges shall be afforded only to Committee members.
4. Committee Members must attend at least eight (8) committee meetings of the previous 12 meetings, or they become subject to removal as members of the committee.
5. Committee members, including officers, shall not claim to be, or give the impression of, speaking or communicating on behalf of the WHNC without approval from the Board.
6. Committee members shall not make any representations to or requests of the Board or any other agency, on behalf of the Committee without approval from the Committee Chair.
7. The parliamentary process is to be governed by "Rosenberg's Rules of Order: Simple Parliamentary Procedures for the 21st Century."
8. This Committee will meet regularly on the 3rd Tuesday of the month at 7:30 PM unless there is a conflict that requires meeting at a different day or time.